

TOMS RIVER BUSINESS DEVELOPMENT CORPORATION (TRBDC)
Request for Proposals

Land Surveying Services

The Toms River Business Development Corporation (herein also referred to as the TRBDC), which administers the Toms River (NJ) Business Improvement District and produces special events in Downtown Toms River, is requesting proposals from qualified general contractors.

A. **SCOPE OF ENGAGEMENT**

1. Provision of general contracting services for a professional, licensed surveyor relative to 51-53 Main Street, Toms River, NJ 08753

B. **REQUIRED SERVICES**

1. Following is the description of required professional services:

PROVISION OF A SURVEY OF 51-53 MAIN STREET FOR THE PURPOSES OF SECURING A MORTGAGE AND CONSTRUCTION PERMIT APPROVAL, AS WELL OTHER RELATED LAND USE/ZONING APPROVALS (AS NEEDED).

C. **QUALIFICATIONS OF RESPONDENTS**

1. The following are minimum qualifications for respondents:
 - a. Respondents shall be a licensed New Jersey business
 - b. Respondents should provide a minimum of three (3) professional references

D. **CRITERIA FOR EVALUATION**

The TRBDC administration shall make a recommendation to the Board of Directors based on the following information:

1. Ability to provide all aforementioned forms of service identified in “Scope of Engagement” and “Required Services”
2. Cost of service for each aforementioned service type to be provided identified in “Required Services.”

E. **SUBMISSION OF PROPOSALS**

Respondents shall deliver or mail their proposal to be received no later than

4:00 p.m., Thursday, April 23, 2014 to Mr. Joseph J. Alessandrino, Jr., MGA, to the TRBDC Office, 218 Main Street, and Toms River, NJ 08753. Proposals may also be sent by Email to jalessandrino@downtownomsriver.com